

Cape-Atlantic Conservation District Minutes

August 6, 2014

MEETING CALLED TO ORDER

Richard Dovey called the meeting to order at 8:00 A.M. at the District Office in Mays Landing, NJ.

ROLL CALL & DETERMINATION OF QUORUM

Supervisors: Richard Dovey, Daniel Galletta, Joseph Lomax and Allen Carter, Jr.

Staff: David Reilly, Michael Kent, Glenn Ward and Marie Rogowski

NRCS: Michelle Pedano

PMC: Chris Miller

MINUTES

A motion was made by Allen Carter, Jr. and seconded by Daniel Galletta to approve minutes from the July 2, 2014 meeting.

FINANCES

A. Revised Treasurer's Report-June 2014

After review of the Revised June 2014 Treasurer's Report a motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to approve Revised Treasurer's Report. Revisions were made to category 4051, National CIG Income to reflect reimbursement payment received.

B. Treasurer's Report-July 2014

After review of the July 2014 Treasurer's Report a motion was made Joseph Lomax and seconded by Daniel Galletta to approve Treasurer's Report and Expenses in the amount of \$47,566.78. Monthly reports for the Plant Material Center and Seed Drill accounts were also included in this motion.

NEW BUSINESS

A. Soil Erosion and Sediment Control Plans

1. July 2014 Certifications

A motion was made by Joseph Lomax and seconded by Allen Carter, Jr. approving all Plan Certifications listed on the July 2014 Application Report except for applications 272-14, 279-14, 285-14, 288-14, 305-14, 311-14, 317-14, 319-14, 320-14 and 327-14.

Joseph Lomax stepped out of meeting so a motion could be made on recused application.

A motion was made by Allen Carter, Jr. and seconded by Daniel Galletta approving applications 272-14, 279-14, 288-14, 305-14, 311-14, 317-14, 319-14, 320-14 and 327-14. Joseph Lomax recused since plans were submitted by past or current clients.

Daniel Galletta and Joseph Lomax stepped out of meeting so a motion could be made on application 285-14.

A motion was made by Allen Carter, Jr. and seconded by Richard Dovey approving application 285-14. Daniel Galletta and Joseph Lomax recused having a conflict of interest.

B. New Jersey Department of Agriculture (NJDA) Staff Site Visits

David Reilly and Michael Kent updated Board on conversations with Frank Minch and John Showler in reference to the NJDA site visits done in conjunction with stormwater basin analysis initiative in the District without notifying staff. After discussion a motion was made by Joseph Lomax and seconded by Daniel Galletta to send a letter to the State Soil Conservation Committee (SSCC) to request that the SSCC develop a protocol for coordination of visits.

C. Farmland Program (Board Action Required)

1. Conservation Plans

The following Conservation Plans were present for Board approval:

- a. Hammonton, 114 acres – Irrigation, Ag. Chemical Facility, Cover Crop.
Motion made by Daniel Galletta and seconded by Allen Carter, Jr. to approve conservation plan.
- b. Mullica Township, 63 Acres - Irrigation, Ag. Chemical Facility, Cover Crop.
Motion was made by Allen Carter, Jr. and seconded by Joseph Lomax to approve conservation plan.
- c. Galloway Township, 36 Acres – Cover Crop
A motion was made by Daniel Galletta and seconded by Allen Carter, Jr. to approve conservation plan.

CORRESPONDENCE

A, State Senator Christopher J. Connors

Richard Dovey received email from Senator Connors in reference to a site on Aloe Street in Galloway Twp. Email was forwarded to District for a response. David Reilly updated the Board on the history of the site and the adjacent property. A formal letter was mailed to Sen. Connors listing the District's site inspections and findings since 2009. Michael Kent has attempted to contact homeowner to address any concerns she may have.

Daniel Galletta, also familiar with the property updated the Board and Staff.

OLD BUSINESS

A. Education

Glenn Ward reported on the following:

- Working on Fall/Winter newsletter. Will be sent out later this month.
- Waiting for call back from Linda Horner, 4-H program associate, to set up a meeting date to plan for 2015 Envirothon.

B. Update – New Jersey Conservation District Workgroups.

Policy and Procedure Manual

Joseph Lomax stated that the review process continues on the Policy and Procedures Manual. Final draft expected later this year.

Waiting for feedback from Attorney General's office on the status of single family exemptions.

David Reilly reviewed draft Policy and Procedures Manual with Michael Kent and came up with several comments. Tracked comments were recorded and forwarded to Board for review.

After discussions a motion was made by Daniel Galletta and seconded by Joseph Lomax to forward tracked comments with revisions to the SSCC and to prepare a separate letter highlighting items discussed.

C. Update – CIG Project

David Reilly reported that monthly inspections of all sites have been completed. Inspections showed moderate germination.

Jeff Opal of Filtrex was in the area and stopped by District for an update on CIG project.

David Reilly, Michael Kent and Joseph Lomax attended Bee Identification Seminar at Duke Farms on July 31, 2014. Seminar was very informative.

Board and staff discussed weed control issues at CIG project locations. During August documentation site visits, staff will clean up areas around filter socks.

COMMENTS

A. Staff

David Reilly

Auditors concluded their field office portion of FY-14 audit.

Michael Kent

- Commented on Quarterly Report distributed to Board
- Attended H&H Data Base training with Glenn Ward on July 22, 2014.
- Updated Board on 251 projects. Attended pre-application meeting with Glenn Ward for a Garden State Parkway project located at Exit 0.
- New intern starting next week. Will work one day per week through end of fall semester.
- Continuing to research programs to create new District website.

Glenn Ward

- Envirothon planning committee meeting scheduled for August 21, 2014.

B. Supervisors

Allen Carter, Jr.

- Open Space Bill will be on November ballot.
- Cape May Count 4-H Fair was a great success. Had a very high attendance.
- Assemblyman Bob Andrzejczak will be visiting Tuckahoe Turf Farm next week.

Joseph Lomax

- Updated Board and Staff on the following NACD activities:
 - Attended Summer Board Meeting July 18-20, 2014, in Indianapolis, IN. Clean Water Act was a large part of conference.
 - Will be attending Northeast Regional Meeting August 24-26, 2014, Newport RI.
 - Annual NACD meeting will be held Jan. 30-Feb. 4, 2015 in New Orleans.
 - Executive Board approved NACD Financial Manual.
 - NACD exploring way to increase revenue by way of sponsors and fundraising.
- Updated Board and Staff on the following NRCS activities:
 - Distributed Priorities in Fiscal Year 2014 information.
 - Landscape Conservation Initiative Space Optimization Efforts.
 - Partners in Sustainability, Conserving for the Future.

C. NRCS

Michelle Pedano

-Distributed Cape Atlantic Conservation District NRCS Report for review and comments.

-NRCS will have a table at the Atlantic County 4-H Fair being held August 7-9, 2014.

E. PMC

Chris Miller

-Reorganization plan for Plant Material Centers have been announced. Cape May PMC has been classified as a Tier B center that will mainly focus on costal issues for the Northeast region.

-PMC will be celebrating its 50th anniversary in 2015. Chris Miller would like to start planning celebration for Fall 2015.

-Discussed release of the Sea Oats plant.

-Discussed PMC 3rd party agreements. New agreement expected in the future. Joseph Lomax and Allen Carter, Jr. will sit on committee to review agreements.

E. Public

Opened meeting to public comment.

No comments from public in attendance.

ADJOURNMENT

Motion was made by Joseph Lomax and seconded by Daniel Galletta to adjourn meeting at 10:00 A.M. The next meeting will be held September 3, 2014, 8:00 AM at the District Office in Mays Landing, NJ.

Unless otherwise indicated, all actions were taken by unanimous vote of all members present.

Marie Rogowski,
Administrative Assistant