

Cape-Atlantic Conservation District Minutes

August 22, 2018

MEETING CALLED TO ORDER

Chairman, Allen Carter, Jr. called the meeting to order at 8:05 am at the District office in Mays Landing, NJ.

ROLL CALL & DETERMINATION OF QUORUM

Supervisors: Allen Carter, Jr., Joseph Lomax, Richard Dovey and Daniel Galletta

Staff: David Reilly, Michael Kent, Glenn Ward, Celia Rodrigues and Briana Nagengast

NRCS: Nicholas Saumweber, Chris Miller

RCE: Jenny Carleo

MINUTES

A. Minutes of July 25, 2018 meeting

After Board review, a motion was made by Daniel Galletta and seconded by Joseph Lomax to approve minutes from the July 25, 2018 meeting.

FINANCES

A. Treasurer's Reports – July 2018

After review of the District's July 2018 Treasurer's Report a motion was made by Richard Dovey and seconded by Joseph Lomax to approve treasurer's report and expenses in the amount of \$49,827.13.

After review of the Plant Materials Center monthly report for July 2018, a motion was made by Richard Dovey and seconded by Daniel Galletta to approve report and account balance of \$21,200.49.

NEW BUSINESS

A. Soil Erosion and Sediment Control Plans

1. July 2018 Certifications

A motion was made by Joseph Lomax and seconded by Richard Dovey approving all Plan Certifications listed on the July 2018 Application Report except for applications 268-18, 280-18, 287-18 and 288-18.

A motion was made by Daniel Galletta and seconded by Richard Dovey approving applications 268-18, 280-18, 287-18 and 288-18. Joseph Lomax recused since

plans were submitted by past or present client. Joseph Lomax abstained from motion.

2. July 2018 Re-certifications

A motion was made by Joseph Lomax and seconded by Richard Dovey approving all Re-certifications listed on the July 2018 Re-Certification Application Report except for applications 300-15, 22-06 and 531-14.

A motion was made by Richard Dovey and seconded by Daniel Galletta approving applications 300-15, 22-06, 531-14 listed on the July 2018 Re-Certification Application Report.

Discussion occurred regarding application 82-17. Daniel Galletta asked why there was no re-certification fee associated with this project. Glenn Ward responded that the project was a large project and there were adequate fees remaining to process the re-certification. Joseph Lomax recused since plan was submitted by past or present client. Motion carried and Joseph Lomax abstained from motion.

B. Farmland Program

1. Conservation Agreements

After board review and discussion, a motion was made by Joseph Lomax and seconded by Daniel Galletta to approve the following Conservation Agreements:

- a. Joe Kaluci, 9 acres, Folsom
- b. James E. Myers, 20 acres, Middle Twp.
- c. John and Nancy Virgil, 37 acres, Hamilton Twp.

2. Conservation Plans

After board review and discussion a motion was made by Richard Dovey and seconded by Joseph Lomax to approve the following Conservation Plans:

- a. Upper Twp., 5.2 acres, Farmland Preservation
- b. Hammonton, 8.6 acres, Organic Systems Plan, High Tunnels and Pollinator Habitat

C. Basin Inspection Services

Michael Kent reported that the District has been contacted by the municipality of Port Republic. Daniel Galletta noted that he will be working with Michael Kent on contact with Port Republic representatives.

OLD BUSINESS

A. Education

Glenn Ward

Reported on the result of the North America Envirothon. New Jersey placed 25th. Virginia placed 1st, New York was 2nd and Missouri was 3rd. Current Issue topic released for 2019 is “Agriculture & the Environment: Knowledge & Technology to Feed the World”

B. RCPP-NFWF

David Reilly

Reported that the program is progressing and Celia Rodrigues is completing work as outlined in the deliverables of the grant agreement. The payment for the period of April –June 2018 is still being reviewed and processed by NFWF staff. Anticipating payment shortly.

C. *Nonprofit Organization*

David Reilly reported that the 1023 forms has been received by IRS and is under review. Review process could take 6 or more weeks.

D. *Strategic Plan*

David Reilly

Reported that he will be meeting with subcommittee members Joseph Lomax and Richard Dovey to complete strategic plan efforts. The next steps will be to review responses from Local Workgroup and follow-up survey.

Richard Dovey left the meeting.

COMMENTS

A. *Staff*

Michael Kent

Reported that the interns from Stockton University, Julien Allen and Sean McGee, will start on September 5.

Reported that he has completed all of the required AgLearn requirements that are prerequisite for attending Conservation Bootcamp. On September 5 he will be attending Soil Health training.

Reported that Stockton is opening the Atlantic City campus and that the adjacent South Jersey Gas Co project is ongoing as well.

Celia Rodrigues

Thanked the Board for providing funding for her to attend the Economics of Conservation Training. The training was very interesting and worthwhile.

Briana Nagengast

Reported that she has been working on conservation practices for cover crops, and has been assisting with field investigations and GIS mapping.

David Reilly

Reported that he will be attending a meeting on August 27, along with Michael Kent, at the Ocean SCD. Other participants will be representatives from Ocean, Freehold and Cumberland-Salem Districts and Frank Minch. The purpose of the meeting will be to discuss how US Army Corps of Engineers and NJ DEP coastal projects may relate to implementation of the Soil Erosion and Sediment Control (SE&SC) Act. Joseph Lomax commented that items to consider for the meeting would be to recognize that there is 404 oversight by USACE, thin layering of dredge material on existing marshes would be difficult to establish SE&SC measures, what safeguards are built-in for dune projects. Discussion occurred regarding the placement of dredge material on upland areas, for agriculture related uses and on marsh areas. David Reilly noted in the past the District has issued both exemptions and SE&SC plan certification for projects involving dredge materials and dune work. Daniel Galletta noted that the District should inquire about the sharing of information about future projects from the USACE and NJDEP to the SSSC. David Reilly noted that he will bring the concerns and comments of the board members to the meeting attendees and to the SSSC.

David Reilly reported that the District Auditor will be conducting the field investigation portion of the audit on August 23 and 24th.

David Reilly reported that he had attended a PERS Certifying Officer workshop. During the workshop the representative from the PERS department reviewed the District's policy for Retiree Health Benefits. The representative noted that the board should review the policy to ensure that it is consistent with State law and policies regulating such benefits and consistent with District resolutions filed with the State.

David Reilly distributed a copy of the resolution filed with the department and other related District policies. Daniel Galletta suggested that the board review the distributed material and discuss at a future meeting. Joseph Lomax noted that the District's strategic planning sub-committee will be reviewing all District policies.

B. Supervisors

Joseph Lomax

Reported that he attended the NACD Summer Board Meeting in Williamsburg. Reported on NRCS & FSA agency status. Reported that NACD is seeking to continue Conservation Technical Assistance program. NACD will hold the Annual Conference on February 2-6, 2019 in San Antonio, TX.

Reported that the NJACD will be holding its annual meeting on Monday November 19, 2018 at the Eco-Complex in Bordentown, NJ. The topic will most likely be "Stormwater Management Utilities & How Districts Can Fit In."

Allen Carter, Jr.

Reported on the how the amount of rainfall this summer has affected farming operations throughout the region. Farmers have received visits and inspections from State inspectors on operations and facilities. Inspections have also been increased from fire marshals.

Reported on meeting schedule of New Jersey Farm Bureau.

Daniel Galletta

Reported that he had received correspondence regarding NACD annual recognition awards and asked if the District had submitted any names to either NACD or to NJACD. David Reilly responded that submittals have not been made. Joseph Lomax noted that the solicitations for the NJACD should be coming out shortly.

C. NRCS

Nicholas Saumweber

Distributed the monthly report of NRCS activity. Reported that the deadline for EQIP signups will be October 19, 2018. Reported that the NRCS all employees meeting took place on August 14 & 15 at Rowan University. District partner employees Celia Rodrigues, Briana Nagengast and Arianna Efstatos all attended the meeting.

Christopher Miller, CMCPMC

Reported that he is working on the agenda for the field day to be held on September 27, 2018. Reported that he is expecting approximately 50 attendees. Joseph Lomax recommended that Assemblyman Andrzejczak and Secretary Fisher be invited to welcome the group and participate in activities.

Reported on the status of the land lease issues with the State of New Jersey. Joseph Lomax suggested that the CMPMC offer to provide a report to the State on an annual basis in lieu of providing financial documentation of in-kind services.

**D. Rutgers Cooperative Extension
Jenny Carleo**

Reported that the farm videos that she has been working on with Mercy Griffith are nearly complete and that Celia Rodrigues had volunteered and was helpful with review.

Reported that the corn breeding seeding study and the Beach plum research study are both underway.

Allen Carter noted that the NJFB will be monitoring to make sure that the extra \$2.5 million funding that RCE received will be used to support Ag Experiment Station activities.

Jenny noted that on October 21 the Cape May County Beach Plum Association Oyster & Clam Roast fundraiser will take place.

Joseph Lomax asked Jenny Carleo to provide information about the leadership names of RCE and NJAES. Jenny Carleo responded that Robert Goodman is the Executive Director of the NJAES, and that Brian Shilling is the Senior Associate Director of the NJAES. Joseph Lomax thanked her as he is researching names on behalf of SSCC with regards to representation on the SSCC.

E. Public

Opened meeting to public comment.

No comments from public.

ADJOURNMENT

David Reilly reported that management staff would not be present for the scheduled October 24, 2018 meeting. Discussion occurred and a consensus was made to keep the next scheduled meeting which will be held on Wednesday September 26, 2018 at 8:00 a.m. at the District Office, Mays Landing, NJ, to cancel the scheduled October 24, 2018 meeting, and to re-schedule the November 28, 2018 meeting to November 14, 2018 to now be held at 8:30 am at the RCE office of Cape May.

Allen Carter, Jr. adjourned the meeting at 9:22 am.

Unless otherwise indicated, all actions were taken by unanimous vote of all members present.

David Reilly,
District Manager