

# Cape-Atlantic Conservation District Minutes

August 26, 2015

## **MEETING CALLED TO ORDER**

Vice Chairman, Daniel Galletta called the meeting to order at 8:00 A.M. at the District Office in Mays Landing, NJ.

## **ROLL CALL & DETERMINATION OF QUORUM**

Supervisors: Daniel Galletta, Allen Carter, Jr., Joseph Lomax and Robert Fenton

Staff: David Reilly, Michael Kent and Glenn Ward

NRCS: Nicholas Saumweber

Supervisor Absent: Richard Dovey

## **MINUTES**

A motion was made by Allen Carter, Jr. and seconded by Robert Fenton to approve minutes from the July 22, 2015 meeting.

A motion was made by Joseph Lomax and seconded by Allen Carter Jr. to approve minutes from the July 22, 2015 executive session meeting.

## **FINANCES**

### ***Treasurer's Report - July 2015***

After review of the July 2015 Treasurer's Report a motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to approve Treasurer's Report and Expenses in the amount of \$59,763.18.

After review of the Plant Material Center monthly report for July 2015, a motion was made by Joseph Lomax and seconded by Allen Carter Jr. to approve report.

## **NEW BUSINESS**

### **A. *Soil Erosion and Sediment Control Plans***

#### ***1. July 2015 Certifications***

A motion was made by Joseph Lomax and seconded by Allen Carter Jr. approving all Plan Certifications listed on the July 2015 Application Report except for applications 256-15, 267-15, 269-15, 270-15, 271-15, 272-15, 291-15, 295-15 and 296-15.

Joseph Lomax stepped out of meeting so a motion could be made on recused application.

A motion was made by Allen Carter Jr. and seconded by Robert Fenton to approve application 256-15, 267-15, 269-15, 270-15, 271-15, 272-15, 291-15, 295-15 and 296-15. Joseph Lomax recused since plans were submitted by past or current clients.

**B. *Farmland Program (Board Action Required)***

A motion was made by Joseph Lomax and seconded by Robert Fenton to approve the following Conservation Agreement;

1. Davis Woodlands LLC, 23 Acres (Buena)

**C. *CPESC Tutorial***

David Reilly informed the Board that the Burlington Soil Conservation District is hosting a tutorial for the CPESC Certification. A motion was made by Joseph Lomax and seconded by Allen Carter Jr. to register Glenn Ward and pay the registration fee of \$100.00.

**D. *New Jersey Business and Industry Association Dues***

The annual dues have changed from \$185.00 to \$220.00. A motion was made by Robert Fenton and seconded by Allen Carter Jr. to authorize payment of \$220.00 and to increase category 5013 to \$220.00 and increase category 4060 to \$158,206.00.

**CORRESPONDENCE**

**A. *Jerry Verrico, President, New Jersey Agricultural Society***

The District received a letter from NJAS for its annual membership drive. A motion was made by Allen Carter Jr. and seconded by Robert Fenton to pay the \$50.00 membership dues to support three education and outreach programs.

**OLD BUSINESS**

**A. *PMC 50<sup>th</sup> Anniversary***

The PMC 50<sup>th</sup> anniversary celebration is going to be held on September 11, 2015. David Reilly presented the Board with various options for food and tent vendors. A motion was made by Allen Carter Jr. and seconded by Joseph Lomax to authorize expenditures up to \$5,000.00 from the PMC account.

**B. *Education***

Glenn Ward stated that the District newsletter will be going out sometime next week. The newsletter is distributed on a bi-annual basis.

**C. *Update – New Jersey Conservation District Workgroups***

Daniel Galletta

-Training Committee will meet on September 17, 2015 at the Burlington Soil Conservation District. They will work out the final details for training at the NJACD annual meeting in October and other training initiatives.

Joseph Lomax

-Policy and Procedures Sub Committee is having a meeting in September to do a final critique of the document before submittal to the SSCC.

David Reilly

-The Financial Accounting Manual has been adopted by the State Soil Conservation Committee for use by all Districts. David Reilly noted that the adopted Financial Accounting Manual was distributed in electric format to all District Supervisors. David Reilly noted that while the District should be able to comply with the manual, there are some sections where strict compliance may be difficult due to staffing levels. Allen Carter Jr. asked David Reilly to prepare a list of those items for the next District meeting for the Board to review.

**D. Update – CIG Project – Presentation at NACD Annual Meeting**

David Reilly reported that District Staff has completed its monthly observations and maintenance of the filter socks. David Reilly noted that most of the socks had much better germination compared to last year. There are approximately seven or eight species of wildflowers that have germinated so far and the wildflowers present are attracting many different types of pollinators.

David Reilly would like to explore the possibility of working with Filtrexx and The Xerces Society to continue observations and maintenance for one to two years. The current CIG will terminate in March 2016. The Board agreed to allow David Reilly to explore future opportunities with these organizations.

The District has applied to do a presentation at the NACD annual meeting in Reno, Nevada. David Reilly is in the process of talking to Filtrexx and the Xerces Society regarding co-presenting at the annual conference if we are selected as a presenter. The Board asked David Reilly to reach out to the District solicitor to be sure there are no conflicts of interest.

David Reilly will contact Filtrexx to see about setting up some test plots with different types of filter socks and seed mixes at the PMC.

**E. Update - Regional Conservation Planning Partnership (RCPP)**

David Reilly spoke to Rachel Dawson of the National Fish and Wildlife Foundation regarding the proposal and the RCPP confirmation. The confirmation will come after September 6, 2015.

David Reilly noted that there was minimal funding within the proposal for project management, but the proposal includes funding for record keeping. Joseph Lomax stated that the District should have any agreements reviewed by the District solicitor to make sure that the District will have the ability to terminate the agreement if expenditures exceed funding.

**F. NACD Northeast Regional Meeting 2016**

The New Jersey Association of Conservation Districts voted to accept that the NACD Northeast Regional Meeting will be held in Atlantic County at the Stockton University Seaview Resort in Galloway Twp. The conference will be co-hosted by the Cape Atlantic Conservation District, Ocean County Soil Conservation District, and Burlington County Soil Conservation District.

## **COMMENTS**

### **A. Staff**

#### ***David Reilly***

- David noted that the auditors have completed their fieldwork for the annual District audit.
- At the last State Soil Conservation Committee meeting, there was some discussion on the application fees associated with a simple single family application. Daniel Galletta noted that this was just a discussion but wanted to make the Board aware of it.

#### ***Michael Kent***

- Michael updated the board on the SJ Gas proposed pipeline project. The District will be getting updated plans with some minor changes to the original plan.
- Updated board on current 251 projects

### **B. Supervisors**

#### ***Robert Fenton***

- Commented on the lack of precipitation and effect it is having on farming.

#### ***Allen Carter Jr.***

- Joined Secretary Fischer at Art Brown's Farm for his "#Jersey Fresh Love" tour.
- Attended a Pinelands Agriculture Committee meeting. The Pinelands Commission is working on a pilot program for other activities on preserved farms.
- As part of the New Jersey Farm Bureau, Allen went to visit several North Jersey farms.

#### ***Joseph Lomax***

- Thanked Board for their support for his attendance at the NACD Northeast Regional meeting in West Virginia.
- Noted that the lectures and breakout sessions at the meeting were excellent and extremely informative.
- Secretary Fischer was at the meeting and made a presentation.
- Noted that West Virginia Association of Conservation Districts kept cost down for registration by getting outside funding through sponsorships and donations. Suggested we use the same model when New Jersey hosts the NACD Northeast meeting in 2016.

#### ***Daniel Galletta***

- Noted that the NJACD annual meeting will be at the ECO Complex on October 27, 2016

### **C. NRCS**

#### ***Nicholas Saumweber***

- Distributed NRCS Monthly Report for review and comments

### **D. Public**

Opened meeting to public comment.  
No comments from public.

***Executive Session***

There was no executive session.

***ADJOURNMENT***

Motion was made by Allen Carter Jr. and seconded by Robert Fenton to adjourn meeting at 10:05 A.M. The next meeting will be held September 23, 2015 at 8:00 AM at the District Office in Mays Landing, NJ.

Unless otherwise indicated, all actions were taken by unanimous vote of all members present.

Michael Kent,  
Assistant Manager