

# Cape-Atlantic Conservation District Minutes

December 3, 2014

## **MEETING CALLED TO ORDER**

Chairman, Richard Dovey called the meeting to order at 4:09 P.M. at the District office in Mays Landing, NJ

## **ROLL CALL & DETERMINATION OF QUORUM**

Supervisors: Richard Dovey, Daniel Galletta, Joseph Lomax and Allen Carter, Jr.

Staff: David Reilly, Michael Kent, Glenn Ward and Marie Rogowski

NRCS: Nicholas Saumweber

PMC: Chris Miller

## **MINUTES**

A motion was made by Allen Carter, Jr. and seconded by Joseph Lomax to approve minutes from the November 5, 2014 meeting.

Robert Fenton arrived at 4:16 p.m. after board action on minutes.

## **FINANCES**

### **A. Treasurer's Report-October 2014**

After review of the November 2014 Treasurer's Report a motion was made by Daniel Galletta and seconded by Allen Carter, Jr. to approve Treasurer's Report and Expenses in the amount of \$34,907.48.

After review of the Plant Material Centers monthly report for November 2014, a motion was made by Joseph Lomax and seconded by Daniel Galletta to approve reports.

After review of the Drill account monthly report for November 2014, a motion was made by Allen Carter, Jr. and seconded by Joseph Lomax to approve reports.

### **B. FY-2014 Audit**

Copy of FY-14 Audit was previously distributed to board. After review and discussion a motion was made by Joseph Lomax and seconded by Daniel Galletta to accept audit as presented.

**NEW BUSINESS**

**A. Soil Erosion and Sediment Control Plans**

**1. November 2014 Certifications**

A motion was made by Joseph Lomax and seconded by Robert Fenton approving Plan Certifications 505-14 and 536-14.

Daniel Galletta recused on application 505-14 due to past client. Daniel Galletta also recused on application 536-14 due to interest in adjoining property.

Richard Dovey recused on application 536-14 due to ongoing litigation.

A motion was made by Joseph Lomax and seconded by Robert Fenton approving all Plan Certifications listed on the November 2014 Application Report except for applications 505-14, 513-14, 521-14, 522-14, 531-14, 533-14, 534-14 & 536-14.

A motion was made by Allen Carter, Jr. and seconded by Robert Fenton approving applications 513-14, 521-14, 522-14, 531-14, 533-14 & 534-14. Joseph Lomax recused since plans were submitted by past or current clients.

**B. Farmland Program (Board Action Required)**

**1. Conservation Plans**

A motion was made by Joseph Lomax and seconded by Daniel Galletta to approve the following Conservation Agreement;

- a. Hammonton, 105 acres

**C. 2015 District Meeting Dates**

Two draft meeting schedules were presented to the board for review and consideration. After discussion a motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to adopt the alternate meeting schedule. District meetings will now be held the fourth Wednesday of the month unless otherwise indicated.

**CORRESPONDENCE**

NONE

**OLD BUSINESS**

**A. Education**

Glenn Ward reported that an Envirothon committee meeting is scheduled for sometime in December or January. A date has not been set. The date of the southern training session for the 2015 Envirothon is set for Friday April 17<sup>th</sup>. The location will be the Gloucester County Municipal Complex in Clayton and will run from 9am-3pm.

**B. Update – New Jersey Conservation District Workgroups.**

Joseph Lomax reported that the District Workgroups will meet December 9, 2014 to discuss accomplishments and what remains outstanding.

David Reilly stated that he will be attending meeting on December 9, 2014.

**C. Update – CIG Project**

David Reilly reported on the following:

- Intern Stephen Simonetti has been working hard on completing worksheets for data entry. Staff will begin to review and catalog data over the winter.
- Hank Henry, NRCS technical reviewer for the CIG project will be visiting in the spring.
- January 15, 2015, NRCS will hold a CIG workshop.

**COMMENTS**

**A. Staff**

**Glenn Ward**

-Thanked Joseph Lomax for volunteering to be a judge at the 2015 Envirothon.

**Michael Kent**

-District has three interns scheduled for the spring semester. One intern will be working with GIS and historical data. Interns will also help enter H&H data.

-Updated board on 251 activity.

**David Reilly**

-Attended meeting today in Somerset, NJ with NRCS to review opportunities for the District. David Reilly suggested setting up a workgroup to review partnership opportunities.

-Commented on the League of Municipalities display that the District co-hosted with the Cape May Plant Materials Center. Thanked Joseph Lomax for participating at conference.

-Delaware Estuary Science & Environmental 2015 Summit scheduled for January 25-28, 2014 in Cape May, NJ. District will attend summit along with Cape May Plant Materials Center using same display and handouts that were used at League of Municipalities conference. After discussion a motion was made by Joseph Lomax and seconded by Robert Fenton to register 2 full summit registrations and two 1-day daily registrations, one of each through the District's regular account and one of each through the District PMC account.

-NACD Annual meeting schedule for February 1-4, 2015.

**B. Supervisors**

**Joseph Lomax**

-NACD annual meeting schedule for February 1-4, 2014 in New Orleans. A motion was made by Joseph Lomax and seconded by Allen Carter, Jr. supporting 2 board members and 1 staff to attend. Daniel Galletta indicated that he would be attending. Joseph Lomax indicated that he will be attending as well.

**Robert Fenton**

-Thanked Board for helping with transition.

**Allen Carter, Jr.**

-Attended Farm Bureau Convention. Congressman Jon Runyan was keynote speaker. Top concern during convention was "Right to Farm" issues.

**Daniel Galletta**

-Will explore fundraising opportunities that could benefit Districts using NACD as a base to start research.

**Richard Dovey**

-Thanked board and staff for support over the past year.

**C. NRCS**

**Nicholas Saumweber**

-Distributed NRCS Monthly Report for review and comments.

-Distributed and commented on end of year summary of conservation plans, contracts and practices planned and applied in FY-14 in the Cape Atlantic District.

**D. CMC-PMC**

**Chris Miller**

-Thanked District for helping and participating at the League of Municipalities conference in Atlantic City.

-Receiving many calls from potential new customers inquiring about beach grass. Hoping to have a busy spring distributing seed.

**F. Public**

Opened meeting to public comment.

No comments from public.

**ADJOURNMENT**

Motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to adjourn meeting at 5:44 P.M. The next meeting will be held January 28, 2014, 8:00 AM at the District Office in Mays Landing, NJ.

Unless otherwise indicated, all actions were taken by unanimous vote of all members present.

Marie Rogowski,  
Administrative Assistant