

Cape-Atlantic Conservation District Minutes

February 22, 2017

MEETING CALLED TO ORDER

Chairman, Daniel Galletta called the meeting to order at 8:05 AM at the District office in Mays Landing, NJ.

ROLL CALL & DETERMINATION OF QUORUM

Supervisors: Daniel Galletta, Joseph Lomax, Richard Dovey, and Allen Carter, Jr.

Staff: David Reilly, Michael Kent, Glenn Ward and Marie Rogowski

NRCS: Nicholas Saumweber

MINUTES

After Board review, a motion was made by Richard Dovey and seconded by Allen Carter, Jr. to approve minutes from the January 25, 2017 meeting.

FINANCES

A. Treasurer's Report – January 2017

After review of the January 2017 Treasurer's Report a motion was made by Allen Carter, Jr. and seconded by Richard Dovey to approve treasurer's report and expenses in the amount of \$45,904.07.

After review of the Plant Materials Center monthly report for January 2017, a motion was made by Richard Dovey and seconded by Allen Carter, Jr. to approve report.

B. CDARS and CD

David Reilly distributed report to board outlining current investments. After reviewing options a motion was made by Richard Dovey and seconded by Allen Carter, Jr. to move CDARS account from Ocean First Bank to Farm Bureau Bank. A second motion was made by Allen Carter, Jr. and seconded by Richard Dovey to transfer funds from Parke Bank savings account to Farm Bureau Bank CD for a term of 12 months.

Daniel Galletta recommended no long term investment with CDARS account when transferred to Farm Bureau Bank.

District has a 12 month CD with Ocean First Bank that is due to expire in March. David Reilly will contact bank prior to next meeting for rates.

C. District Credit Card

David Reilly discussed opening new District credit card account with Farm Bureau Bank. After discussion a motion was made by Richard Dovey and seconded by Allen Carter, Jr. to adopt a resolution to close current Bank of America credit card account and open new account with Farm Bureau Bank.

Current SSCC policy states District credit card can only have a maximum limit of \$3,000.00. Farm Bureau Bank has a minimum credit limit of \$5,000.00. A motion was made by Richard Dovey and seconded by Allen Carter, Jr. to increase credit card limit from \$3,000.00 to \$5,000.00. David Reilly noted that a letter must be sent to the SSCC and to the auditor describing the change from policy.

D. Liability Insurance

A motion was made by Allen Carter, Jr. and seconded by Richard Dovey to renew liability insurance policy and pay annual premium of \$1,905.00 as budgeted.

NEW BUSINESS

A. Soil Erosion and Sediment Control Plans

1. January 2017 Certifications

A motion was made by Richard Dovey and seconded by Allen Carter, Jr. approving all Plan Certifications listed on the January 2017 Application Report.

2. January 2017 Re-Certifications

A motion was made by Richard Dovey and seconded by Allen Carter, Jr. approving all Plan Re-certifications listed on the January 2017 Application Report.

B. Farmland Program

A motion was made by Richard Dovey and seconded by Allen Carter, Jr. to approve the following Conservation Agreement;

- a. Michael DuBruille, Upper Township – 29 acres

A motion was made by Allen Carter, Jr. and seconded by Richard Dovey to approve the following Conservation Plans;

- a. Dennis Township, 14 acres, Nutrient Management CAP
- b. Dennis Township, 10 acres, Forest Management CAP
- c. Upper Township, 53 acres, Forest Management CAP
- d. Buena Vista Township, 50 acres, Forest Management CAP

C. Budget Committee

Allen Carter, Jr. will serve on District's budget committee to work on FY-2018 budget. David Reilly will contact Robert Fenton to see if he will serve on committee again this year.

CORRESPONDENCE

A. Anthony DiLodovico, President NJACD

Anthony DiLodovico, President NJACD is asking the District for a contribution toward the 2017 NJ Envirothon. A motion was made by Allen Carter, Jr. and

seconded by Richard Dovey to donate \$500.00 toward 2017 NJ Envirothon as budgeted.

OLD BUSINESS

A. Education

Glenn Ward

-Presented a soils lecture at the Bishop McHugh Catholic School for kindergarten to 8th grade students. They are considering installing an outdoor classroom on their school grounds. May be asked back to present a more in depth talk for the 8th graders.

-Letters will be going out shortly asking for donations for the 2017 Envirothon.

B. RCPP-NFWF

David Reilly

-Submitted 4th quarter reimbursement request. Received email stating payment will be sent on March 1, 2017.

-First quarter payment request for 2017 will be submitted at the end of March.

-Attending meeting on March 2, 2017 to review and discuss program with other partners.

C. Strategic Plan

-David Reilly, Joseph Lomax and Richard Dovey will meet to work on goals and objectives as part of the 5 year strategic planning process. Updates will be provided to all board members.

D. CMPMC Seasonal Employees

David Reilly

-Meeting scheduled tomorrow with Chris Miller to interview possible candidate to start in March. Former District intern, Luis Almeyda, is interested in position that will start in summer.

E. 2017 NJ CIG

David Reilly prepared and emailed to the board a cost analysis if the District were to apply for the grant. David Reilly recommended not applying for the grant as it was not cost effective for the District. After board review and discussion a motion was made by Allen Carter, Jr. and seconded by Richard Dovey to not apply for grant and to rescind motion to submit pre-proposal as stated in the January 25, 2017 minutes.

COMMENTS

A. Staff

David Reilly

-Meeting this afternoon in Buena Vista Twp. with Atlantic County planning and engineering departments at Brewster and Summer Avenues to discuss drainage issues. Nicholas Saumweber, NRCS will also be attending meeting.

-Uncorked outreach event co-hosted by the District and NJ Audubon scheduled for February 28, 2017 may be canceled due to lack of participants. District will work on additional outreach events as part of agreement.

-On February 21st, traveled to Edison, NJ with Michael Kent to assist with setting up display for NJ Flower Show. Event takes place this Thursday through Sunday. David and Glenn Ward will staff display on Friday.

-Moving forward with basin inspection initiative. A small group was formed to discuss program. Michael Kent was invited to be a part of the group.

Michael Kent

-Thanked board for their support in allowing him to attend NACD annual meeting in Denver Colorado.
-Reported on basin inspection initiative meeting he attended. Additional meetings will be scheduled to discuss how the program will work.

B. *Supervisors*

Allen Carter, Jr.

-Thanked board for their support for his attendance at the NACD annual meeting in Denver, CO. Enjoyed the tours and meetings were very informative and educational.
-Spoke with Assemblyman Andrzejczak regarding Plant Materials Center lease. Assemblyman would like a tour of the facility.
-Al Natale has been nominated to sit on State Board of Agricultural. If appointed, he will be first Cape May County representative since the mid 1970's.

Richard Dovey

-Will be traveling to Nashville to visit plasma gas waste facility. Researching alternatives to landfills.

Joseph Lomax

-Thanked the board for allowing him the opportunity to attend the NACD annual meeting in Denver CO. Updated board and staff on issues discussed at meeting.
-Discussed meeting with Assemblyman Andrzejczak in regards to the Plant Materials Center lease. Would like to request a meeting with real estate representatives in Trenton to discuss lease.
-NACD was asked to host Betsy Bina. Joe will be taking Betsy around to tour pineland sites in the community this afternoon.

Daniel Galletta

-NJACD will be announcing meeting date shortly.
-Executive Director for State Board of Agricultural has expired. Letters will be going out to the Districts looking for candidates.

C. *NRCS*

Nicholas Saumweber

-Distributed NRCS Monthly Report for review and comment.
-Reviewed program sign-ups and cut-off dates.
-Commented on Uncorked South Jersey event scheduled for February 28, 2017 at Bellview Winery. Event may be canceled due to low RSVP's.
-NRCS will host Grazing Training June 20-21, 2017. District is welcome to attend.
-21st Annual New Jersey Land Conservation Rally will be held March 17, 2017 at the Hyatt Regency, New Brunswick.

D. *Public*

Opened meeting to public comment.
No comments from public.

ADJOURNMENT

Motion was made by Allen Carter, Jr. and seconded by Richard Dovey to adjourn meeting at 9:25 a.m. The next meeting will be March 22, 2017 at 8:00 a.m. at the District Office, Mays Landing, NJ.

Unless otherwise indicated, all actions were taken by unanimous vote of all members present.

Marie Rogowski,
Administrative Assistant