

# Cape-Atlantic Conservation District Minutes

January 24, 2018

## ***MEETING CALLED TO ORDER***

Chairman, Daniel Galletta called the meeting to order at 8:04 AM at the District office in Mays Landing, NJ.

## ***ROLL CALL & DETERMINATION OF QUORUM***

Supervisors: Daniel Galletta, Joseph Lomax, Allen Carter, Jr. Robert Fenton and Richard Dovey

Staff: David Reilly, Michael Kent, Glenn Ward and Marie Rogowski

NRCS: Nicholas Saumweber

SSCC: John Showler

Rutgers Coop. Ext.: Jenny Carleo

## ***MINUTES***

After Board review, a motion was made by Allen Carter, Jr. and seconded by Robert Fenton to approve minutes from the December 13, 2017 meeting.

After Board review, a motion was made by Richard Dovey and seconded by Joseph Lomax to approve executive session minutes from the December 13, 2017 meeting.

## ***BOARD RE-ORGANIZATION***

Daniel Galletta would like to step down as Chairman but would like to remain on the board.

Daniel Galletta nominated Allen Carter, Jr. to serve as District Chairman.

After discussion a motion was made by Joseph Lomax and seconded by Richard Dovey to nominate and appoint Allen Carter, Jr. as Chairman, Robert Fenton, Vice-Chairman, Daniel Galletta, Treasurer and Joseph Lomax, Secretary.

Chair passes to Allen Carter, Jr.

## **FINANCES**

### **A. District Treasurer's Report – December 2017**

After review of the December 2017 Treasurer's Report a motion was made by Joseph Lomax and seconded by Robert Fenton to approve treasurer's report and expenses in the amount of \$44,050.49.

### **B. CMPMC Treasurer's Report – December 2017**

After review of the Plant Materials Center monthly report for December 2017, a motion was made by Richard Dovey and seconded by Joseph Lomax to approve report as presented.

### **C. Ocean First Bank CD**

11 month CD with Ocean First Bank is due for renewal February 28, 2018. After discussion a motion was made by Daniel Galletta and seconded by Joseph Lomax to roll over CD at rate of 0.75% for an additional 11 months with Ocean First Bank.

## **NEW BUSINESS**

### **A. Soil Erosion and Sediment Control Plans**

#### **1. December 2017 Certifications**

A motion was made by Joseph Lomax and seconded by Daniel Galletta approving all Plan Certifications listed on the December 2017 Application Report except for applications 516-17, 527-17, 530-17, 531-17, 532-17, 540-17 and 549-17.

A motion was made by Richard Dovey and seconded by Robert Fenton approving application 516-17, 527-17, 530-17, 531-17, 532-17, 540-17 and 549-17. Joseph Lomax recused since plans were submitted by past client and current clients.

#### **2. December 2017 Re-Certifications**

A motion was made by Daniel Galletta and seconded by Richard Dovey approving Plan Re-Certifications listed on the December 2017 Application Report.

Joseph Lomax recused having a conflict of interest.

### **B. Farmland Program – NONE**

### **C. District Solicitor**

Received invoice from District Solicitor George J. Botcheos to retain services for 2018 calendar year. A motion was made by Joseph Lomax and seconded by Robert Fenton to authorize retainer payment of \$1,800.00 as budgeted.

### **D. US Government Shutdown**

Discussed issues related to RCPP-NFWF grant and if US Government were to shut down February 8<sup>th</sup>. After discussion a motion was made by Daniel Galletta and seconded by Richard Dovey to retain Celia Rodrigues' services and have her report to the District office during any shutdown period. Issue will be re-visited if shutdown would continue to next meeting on February 28, 2018.

## **CORRESPONDENCE**

### **A. Anthony DiLodovico, President NJACD-NJ Envirothon**

Anthony DiLodovico, President NJACD is asking the District for support toward the 2018 NJ Envirothon. A motion was made by Joseph Lomax and seconded by Richard Dovey to donate \$500.00 toward 2018 NJ Envirothon.

## **OLD BUSINESS**

### **A. Education**

Glenn Ward

#### Envirothon

-Will be attending planning committee meeting February 1, 2018.

-Working on fundraising letters. Letters will be sent out by the end of the month.

### **B. RCPP-NFWF**

David Reilly reported that things are moving along very well. All reporting is up to date. Waiting for last quarter reimbursement.

### **C. CMPMC Seasonal Employees**

David Reilly reported that current agreement has been extended until December 31, 2018. Jerry McManus will be starting in March upon board approval. Luis Almeyda and Glenn Thompson are interested in returning in the summer.

### **D. Civil Engineer Technician**

David Reilly reported on status of grant. Working with NRCS and NACD to keep application process moving forward.

### **E. NACD Conservation Assistance**

District has completed and submitted all necessary paperwork to NACD for consideration. One other District has also applied for grant.

### **F. CMPMC-Biological Science Technician-BLM**

David Reilly is working with Grants and Agreement Team to continue moving forward with grant.

### **G. Soil Restoration Standards**

David Reilly

Thanked John Showler, Frank Minch and Michael Kent for participating with presentation held on January 19<sup>th</sup>. Workshop was well received with about 60 participants.

### **H. Basin Inspection Services**

Michael Kent distributed information to the board to review for next meeting.

John Showler

Reported on basin database and how it can be used for basin inspections.

### **I. Military Veterans Grant**

David Reilly

-District has filed Letter of Intent.

-Subcommittee will meet to work on grant and submit by deadline of February 8, 2018.

-Michael Kent has contacted a professor at Stockton University that works with veterans. Meeting will be scheduled to discuss possible partnership.

## **COMMENTS**

### **A. Staff**

#### **David Reilly**

- Continuing to work with Richard Dovey and Joseph Lomax on Strategic Planning process.
- Met with Joseph Lomax after December's board meeting to work on 501(c)(3). Will continue to work on filing process. All should be completed by spring.
  - Daniel Galletta commented on the funding of a 501(c)(3).
- Completed staff's annual evaluations. Will be meeting with Nicholas Saumweber next week to conduct Celia Rodrigues' evaluation.
- Spoke with Diana Rutela from Atlantic County and District grant has been approved for 2018.
- Attended NRCS meeting to discuss local work group meetings. Discussed possibilities of District holding a series of local workgroup meetings.

#### **Michael Kent**

- Distributed 251 Quarterly Report for board review.
- Commented on two new interns from Stockton University that started last week.

### **B. Supervisors**

#### **Richard Dovey**

- Commented on basin inspections. Feels now is a good time for the District to reach out to municipalities.
- Discussed future stormwater utilities under new administration.

#### **Daniel Galletta**

- Thanked Board and staff for past tenure as chairmen for the District.

#### **Joseph Lomax**

- Chad Cherefko will be leaving the state temporarily and Carrie Lindig has returned from Washington DC.
- Commented on NRCS and District Local Workgroup meetings.
- Freehold SCD offered assistance to the District in applying for 501(c)(3).
- Attending NACD National Meeting in Nashville January 27-31, 2018. Was asked to chair Coastal RPG panel and will participate in Urban & Community RPG and Invasive RPG.

#### **Robert Fenton**

- Commented on attendance of Atlantic County Board of Agricultural and statewide Board of Agricultural meetings that he has attended.

#### **Allen Carter, Jr.**

- Vegetable growers meeting scheduled for February 6-7, 2018.
- Attended American Farm Bureau Convention in Nashville. President Trump spoke at convention, which increased attendance. The President spoke for about an hour and was very well received.
- RFDTV looking for short video clips promoting Ag. to air on television station.
- Farm Bureau celebrating 100 years of serving the NJ Ag. Community.
- Report on Farm Bureau caucus meetings.

**C. NRCS**

**Nicholas Saumweber**

-Will be acting Assistant State Conservationist for field operations while Chad Cherefko is serving out of state. Michelle Pedano will be acting District Conservationist.

-Distributed and reported on end of year report.

**D. State Soil Conservation Committee**

**John Showler**

-Supervisor meetings have been scheduled. South Jersey meeting will be held March 3, 2018 at Maplewood 3, Vineland. Registration available on-line.

-Discussed Soil Restoration Standards that went into effect December 7, 2017. Transition seems to be going smoothly.

-Update on activity throughout the state. Assisting Districts with plan review for very large projects.

**E. Rutgers**

**Jenny Carleo**

-Distributed flyers and commented on upcoming workshop and Ultra-Niche crops series.

-Contacted by Atlantic Cape Community College to work with drone project for farms.

-Middle Twp. working on economic development. Composting facility is being considered.

-Will be attending USDA Climate Summit. Chris Miller will be speaking at event.

-Discussed the inaccuracy of Ag. Census in Cape May County.

-New bee keeping rules are up for review. Response has not been positive.

**F. Public**

Opened meeting to public comment.

No comments from public.

**ADJOURNMENT**

Motion was made by Joseph Lomax and seconded by Robert Fenton to adjourn meeting at 9:58 a.m. The next meeting will be Wednesday February 28, 2018 at 8:00 a.m. at the District Office, Mays Landing, NJ.

Unless otherwise indicated, all actions were taken by unanimous vote of all members present.

Marie Rogowski,  
Administrative Assistant