

Cape-Atlantic Conservation District Minutes

January 28, 2014

MEETING CALLED TO ORDER

Vice Chairman, Daniel Galletta called the meeting to order at 1:05 P.M. at the District office in Mays Landing, New Jersey.

ROLL CALL & DETERMINATION OF QUORUM

Supervisors: Daniel Galletta, Joseph Lomax and Allen Carter, Jr.

Staff: David Reilly, Michael Kent and Marie Rogowski

NRCS: Michelle Pedano

Rutgers Coop. Ext.: Jenny Carleo-Cape May County

Supervisors not in attendance: Richard Dovey and Arthur Brown

Staff not in attendance: Glenn Ward

MINUTES

A motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to approve minutes from the December 18, 2013 meeting.

FINANCES

A. Treasurer's Report

After review of Treasurer's Report a motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to approve Treasurer's Report and Expenses in the amount of \$36,499.97 for December 2013. Monthly reports for the PMC and Seed Drill accounts were also included in this motion.

B. Revised Budget – National Conservation Innovation Grant

A motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to approve amended FY-14 budget to include National CIG income and expenses.

NEW BUSINESS

A. Soil Erosion and Sediment Control Plans

1. Certifications/Denial

A motion was made by Joseph Lomax and seconded by Allen Carter, Jr. approving all Plan Certifications listed on the December 2013 Application Report except for applications 556-13, 569-13 and 587-13

Joseph Lomax stepped out of meeting so a motion could be made on recused applications.

A motion was made by Allen Carter, Jr. and seconded by Daniel Galletta approving applications 556-13, 569-13 and 587-13 Joseph Lomax recused since plans were submitted by past or current clients.

B. Farmland Program (Board Action Required)

1. Payment Request

A motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to approve the following Payment Request

- a. Daniel Czarniak, \$1,884.44

2. New Cooperators

A motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to approve the following cooperator agreements:

- a. Monica L. Gilberson, Port Republic, 36 Acres, Forestry Management.
- b. Elaine & Raymond Slamb, Lower Township, 11 Acres, Beach Plum & Christmas Trees.

C. District Evergreen Transplant Sale

Board was presented with District's 2014 Evergreen Transplant Sale draft order form. After discussion, a motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to proceed with sale.

CORRESPONDENCE

A. Frank Minch, Executive Sec., SSCC-Adoption of SE&SC Act Rules

Received notice from Frank Minch that the adopted amendments to the Standards for Soil Erosion and Sediment Control will have to be implemented by the District starting February 20, 2014. Standards for Topsoiling and Land Grading were not adopted, therefore, the July 1999 version of those Standards remain in effect.

A motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to notify local engineers, builders and construction officials about the changes made to the Standards for Soil Erosion and Sediment Control.

B. Robert Dobbs, Exec. Director – NJACD

South Jersey Regional Supervisors Meeting will be held on March 27, 2014 in Glassboro, NJ.

OLD BUSINESS

A. Richard Stockton College Internship Program

Michael Kent reported on three interns the District is working with during the spring semester. All interns came highly recommended by Judy Turk, Assistant Professor of Environmental Sciences from Richard Stockton College of New Jersey.

B. Education

Glenn Ward reported on the following:

- Attended Science of Soil 4-H Youth Summit at Rutgers University on January 15, 2014. Approximately 80 students were in attendance. There were 8 hands-on activity stations. Glenn presented the Living Soil Biology section and dissected soil with the students.
- Article for magazine “New Jersey Municipalities” was published in its January issue.
- Attended Envirothon committee meeting on January 16, 2014. South Jersey training session is scheduled for April 11, 2014 at the Gloucester County Complex in Clayton. Working to correct issues with Envirothon website.
- Gearing up for both Atlantic and Cape May County Earth Day events. Cape May County is scheduled for April 27, 2014 and Atlantic County April 28, 2014.
- Staff assisting with Flower Show. David Reilly and Michael Kent will help with set-up on February 12, 2014 and Glenn will be staffing display on February 14, 2014.

C. Update – New Jersey Conservation District Workgroups.

a. David Reilly – Training Subcommittee

-January 7, 2014 David & Michael Kent attended liaison meeting in Freehold to review policy and procedures manual feedback received from District managers. Next meeting is scheduled for January 29, 2014.

b. Joseph Lomax – Policy and Procedures Subcommittee

-Single Family Exemption policy forwarded to Attorney General’s Office for review.

-Work continues on Soil Erosion and Sediment Control Policy & Procedures manual.

-Continuing to work on Administrative Policy & Procedure Manual.

COMMENTS

A. Staff

David Reilly

-Presented and discussed Spring 2014 schedule for National GIC compost filter sock project. Thanked Daniel Galletta for his assistance in preparing schedule.

-Thanked MaryBeth Sorrentino and Michelle Pedano for their assistance with finding locations for the National GIC compost filter sock project.

Michael Kent

-Reviewed Quarterly Report ending December 31, 2013 with Board.

-Discussed recent issues with District website. Daniel Galletta suggested looking into alternative programs to utilize for District's website.

B. Supervisors

Joseph Lomax

-Thanked Board for supporting him to attend NACD annual meeting in California. Will be involved in many work groups and training sessions.

-Commented on Betsy Clark and the technical guidance she provided Avalon Borough for Armacost Park Natural Resource Restoration and Enhancement project.

-January 27, 2014 Avalon Borough was awarded Environmental Enhancement Award. Work continues to remove Japanese Black Pine trees. All trees should be removed in the next ten years.

Daniel Galletta

-Acknowledged how busy staff has been. Suggested District look into the possibility of having summer interns.

C. NRCS

Michelle Pedano

-Will be serving as Acting District Conservationist along with Brian Stimpson. Vacancy announcement should be posted in January.

-Distributed and commented on NRCS monthly activity report.

-South Jersey session of the Cover Crop and Soil Health Forum will be held February 18, 2014 at Woodstown office.

-CAP Employee Scott Boyer retired January 24, 2014.

-Second sign-ups for 2014 EQIP. All application must be submitted by February 21, 2014.

D. Rutgers Cooperative Extension

Jenny Carleo – Cape May County

-Distributed and commented on Agricultural Agent's Activities January/February 2014.

- Commented on Annie's Project. Planning 3 one-day conferences on different topics. Also, Greenhouse Growers program began January 14, 2014. Program is held 2 nights a week for 6 weeks. About 35 participants have enrolled.
- Planning for the Atlantic Coast Agricultural Convention and Trade Show to be held in Atlantic City on February, 4-6, 2014.
- Chairing "New Farmer" Working Group.
- Commented on a 6 week Bee-ginning Beekeeper course that will begin in February.

E. Public

Opened meeting to public comment.

No comments from public in attendance.

ADJOURNMENT

After discussion a motion was made by Allen Carter, Jr. and seconded by Joseph Lomax to not hold February's District Board of Supervisors Meeting.

Motion was made by Allen Carter, Jr. and seconded by Joseph Lomax to adjourn meeting at 2:50 P.M. The next meeting will be held March 5, 2014 8:00 AM at the District Office in Mays Landing.

Unless otherwise indicated, all actions were taken by unanimous vote of all members present.

Marie Rogowski,
Administrative Assistant