

Cape-Atlantic Conservation District Minutes

July 27, 2016

MEETING CALLED TO ORDER

Chairman, Daniel Galletta called the meeting to order at 8:15 A.M. at the District office in Mays Landing, NJ.

ROLL CALL & DETERMINATION OF QUORUM

Supervisors: Daniel Galletta, Joseph Lomax, Richard Dovey and Robert Fenton

Staff: David Reilly, Michael Kent, Glenn Ward, Marie Rogowski and Celia Rodrigues

NRCS: Nicholas Saumweber

MINUTES

A motion was made by Richard Dovey and seconded by Robert Fenton to approve minutes from the May 25, 2016 meeting.

A motion was made by Joseph Lomax and seconded by Robert Fenton to approve executive minutes from the May 25, 2016 meeting.

A motion was made by Robert Fenton and seconded by Daniel Galletta to approve minutes from the June 22, 2016 meeting.

FINANCES

A. Treasurer's Report – June 2016

After review of the June 2016 Treasurer's Report a motion was made by Joseph Lomax and seconded by Robert Fenton to approve treasurer's report and expenses in the amount of \$48,226.44.

After review of the Plant Materials Center monthly report June 2016, a motion was made by Joseph Lomax and seconded by Richard Dovey to approve report.

NEW BUSINESS

A. Soil Erosion and Sediment Control Plans

1. June 2016 Certifications

A motion was made by Joseph Lomax and seconded by Robert Fenton approving all Plan Certifications listed on the June 2016 Application Report except for applications 198-16, 223-16 and 224-16.

Joseph Lomax stepped out of meeting so a motion could be made on recused applications.

A motion was made by Robert Fenton and seconded by Richard Dovey to approve applications 198-16, 223-16 and 224-16.

Joseph Lomax recused having conflicts of interest.

2. June 2016 Re-Certifications

A motion was made by Richard Dovey and seconded by Robert Fenton approving all Plan Re-Certifications listed on the June 2016 Application Report except for applications 146-02, 308-05, 386-06, 63-09 and 274-11.

Chair passes to Joseph Lomax

Daniel Galletta stepped out of meeting so a motion could be made on recused applications.

A motion was made by Robert Fenton and seconded by Joseph Lomax to approve applications 308-05 and 386-06.

Daniel Galletta recused having conflicts of interest.

Chair passes back to Daniel Galletta

Joseph Lomax stepped out of meeting so a motion could be made on recused applications.

A motion was made by Robert Fenton and seconded by Richard Dovey to approve applications 146-02, 63-09 and 274-11.

Joseph Lomax recused having conflicts of interest.

B. Farmland Program (Board Action Required)

1. Conservation Agreements

After board review and discussion, a motion was made by Joseph Lomax and seconded by Robert Fenton to approve the following Conservation Agreements:

- a. Robert Baranyay, Corbin City, 36 acres, Equine Operation
- b. Eleanor Robinson-Valtri, Dennis Twp., 38 acres, Equine Operation
- c. Kimberly Cairoll, Estell Manor, 5 acres, Equine Operation
- d. Deborah Sterling, Galloway Twp., 25 acres, Equine Operation
- e. Jennifer Stites, Dennis Twp., 35 acres, Farmland Preservation

2. Conservation Plans

After board review and discussion a motion was made by Allen Carter, Jr. and seconded by Robert Fenton to approve the following Conservation Plans:

- a. Middle Township, 2.2 acres, Aquaculture Operation
- b. Middle Township, 1.6 acres, Aquaculture Operation
- c. Middle Township, 8.4 acres, Aquaculture Operation
- d. West Cape May, 30.82 acres, Seasonal High Tunnel

C. *District Overtime Policy*

David Reilly discussed Districts Overtime-Compensatory Time policy. After discussion, Daniel Galletta polled supervisors in attendance; all were in favor of changes being made to item #6 of the Districts current policy. Discussion was tabled until next meeting giving all supervisors time to review policy.

D. *Subpoena-Tavistock, Hamilton Township*

District received a subpoena requesting all correspondence, reports and documents from Tavistock projects in Hamilton Twp. After receiving subpoena, David Reilly and Glenn Ward conducted a site inspection. Glenn updated board on current site conditions. Michael Kent spoke with District Solicitor, George Botcheos. Mr. Botcheos informed Michael that the District is not part of the lawsuit and that they are requesting information only. David Reilly spoke with Attorney's office; they are not requesting copies of the site plans at this time. Daniel Galletta suggested the District contact law office and request a statement exempting engineering records from initial request.

CORRESPONDENCE

A. *Jack Sworaski, Chairman, SJ RC&D*

South Jersey RC&D Tour de Farms is scheduled for September 10, 2016. Mr. Sworaski is requesting support for the event. After discussion, a motion was made by Joseph Lomax and seconded by Robert Fenton to contribute \$200.00 toward the event.

B. *Charles Buscaglia, Chairman, Freehold SCD*

Charles Buscaglia is seeking to reinstate per diem appropriations for District supervisors. After discussion, a motion was made by Joseph Lomax and seconded by Robert Fenton for the District to send a letter supporting the reinstatement of per diem for supervisors.

OLD BUSINESS

A. *Education*

Glenn Ward

-District will have a display at Ocean City's Green Fair being held at the Music Pier, August 8, 2016 from 9am-1pm.

B. *Update – CIG Project*

David Reilly

-District has received final payment. The project is now complete.

-District created poster for Soil & Water Conservation Society meeting in Kentucky. Poster outlined general information on CIG project.

-Distributed report showing board and staff time spent on project.

Daniel Galletta requested an analysis of time and money spent compared to what was provided in grant.

C. *RCPP-NFWF*

David Reilly

-District received first reimbursement payment.

-Michael Kent and Nicholas Saumweber are reviewing GIS maps prepared by District interns. Maps will be utilized as a tool to offer services to farmers.

Nicholas Saumweber

- Updated staff and board on program funding.
- Discussed Conservation Training Boot Camp for Celia Rodrigues.

D. NACD Northeast Regional Meeting

David Reilly

- Wrapping up final details for the event.
- Working with Ocean Soil Conservation District in preparing gift baskets that will be given away during Tuesday evenings Jersey Fresh Food Extravaganza. A motion was made by Richard Dovey and seconded by Joseph Lomax allocating \$200.00 toward items for baskets.
- Discussed extending invitation to former supervisors, staff and partners.

E. NACD Urban Agricultural Grant

David Reilly informed board that the District was not awarded the grant. However, the HEP District did receive funding for their project.

F. Permit Extension Act

Michael Kent discussed permit extension act. Nine counties received a one year extension. Applications that have been recertified will receive one additional year giving them a 4½ certification.

COMMENTS

A. Staff

David Reilly

- Will be attending NRCS training August 2-3, 2016. A motion was made by Joseph Lomax and seconded by Robert Fenton to allocate up to \$150.00 for hotel accommodations.
- Met with representative from Verizon to discuss District's contract. By adding an additional hot spot device the district can reduce its monthly charge. After discussion a motion was made by Robert Fenton and seconded by Joseph Lomax to add additional hot spot and enter into a new two year contract.
- Workers Compensation audit took place July 26, 2016.
- District annual audit will take place August 18-19, 2016.
- Discussed options with Board on agreement with the PMC for seasonal help. Paperwork is being held up in Washington. Joseph Lomax will contact Carrie Lindig for more information.

B. Supervisors

Robert Fenton

- Discussed erosion issues of local bays and its impact on wildlife. Suggested looking for possible grant opportunities.
- Thatch oysters are thriving.

Joseph Lomax

- Thanked staff for help at the PMC with Filtrexx demonstration project.
- Working with Filtrexx on a pilot project to install filter socks along coastal areas.
- Part of NACD HR Committee. Will review leave policy and districts involvement in coastal resource management.

C. NRCS

Nicholas Saumweber

-Distributed NRCS Monthly Report for review and comment.

-Thanked Allen Carter, Jr. for participating in Quality Assurance Review.

D. Public

Opened meeting to public comment.

No comments from public.

ADJOURNMENT

Motion was made by Joseph Lomax and seconded by Robert Fenton to adjourn meeting at 10:30 A.M. The next meeting will be August 24, 2016 at 8:00 A.M. at the District Office on Mays Landing, NJ.

Unless otherwise indicated, all actions were taken by unanimous vote of all members present.

Marie Rogowski,
Administrative Assistant