

Cape-Atlantic Conservation District Minutes

June 24, 2015

MEETING CALLED TO ORDER

Chairman, Richard Dovey called the meeting to order at 8:00 A.M. at the District Office in Mays Landing, NJ.

ROLL CALL & DETERMINATION OF QUORUM

Supervisors: Richard Dovey, Daniel Galletta, Joseph Lomax and Robert Fenton

Staff: David Reilly, Michael Kent, Glenn Ward and Marie Rogowski

NRCS: Nicholas Saumweber

PMC: Chris Miller

Supervisor Absent: Allen Carter, Jr.

MINUTES

A motion was made by Robert Fenton and seconded by Daniel Galletta to approve minutes and executive session minutes from the May 27, 2015 meeting.

FINANCES

A. Treasurer's Report-May 2015

After review of the May 2015 Treasurer's Report a motion was made by Joseph Lomax and seconded by Robert Fenton to approve Treasurer's Report and Expenses in the amount of \$40,503.61.

David Reilly reviewed FY-15 budget with the board. After discussion a motion was made by Joseph Lomax and seconded by Daniel Galletta to approve adjustments to the FY-15 budget in the following categories:

Funds will be transferred from categories 5003-Conservation/Education (\$3,000.00), and 5055-Professional Development (\$3,146.75) and transferred to categories 5013-NJBIA (\$35.00); 5038-Property (\$19.00); 5054-Communications (\$57.75); 6300-Reimbursable-SSCC (\$6,035.00).

After review of the Plant Material Center account monthly report for May 2015, a motion was made by Daniel Galletta and seconded by Joseph Lomax to approve report.

David Reilly reported that the District received final bank statement for Drill account and account has been closed. After review of the Drill account for May 2015, a motion was made by Daniel Galletta and seconded by Joseph Lomax to approve report.

B. *FY-16 Budget*

Copy of FY-16 Budget was distributed to board during May 27, 2015 meeting for review. David Reilly noted that changes had been made to the budget as directed by the Board. After discussion a motion was made by Joseph Lomax and seconded by Robert Fenton to adopt new FY-16 budget as presented.

NEW BUSINESS

A. *Soil Erosion and Sediment Control Plans*

1. May 2015 Certifications

A motion was made by Joseph Lomax and seconded by Daniel Galletta approving all Plan Certifications listed on the May 2015 Application Report except for applications 162-15, 170-15, 174-15, 180-15, 191-15 and 192-15.

Daniel Galletta stepped out of meeting so a motion could be made on recused application.

A motion was made by Joseph Lomax and seconded by Robert Fenton to approve application 162-15. Daniel Galletta recused since plans were submitted by current client.

Joseph Lomax stepped out of meeting so a motion could be made on recused applications.

A motion was made by Daniel Galletta and seconded by Robert Fenton approving applications 170-15, 174-15, 180-15, 191-15 and 192-15. Joseph Lomax recused since plans were submitted by past or current clients.

B. *NACD Northeast Regional Meeting*

2016 NACD Northeast Regional meeting will be held in New Jersey. Daniel Galletta discussed co-sponsoring 2016 meeting with Ocean and Burlington districts. Joseph Lomax stated that a date and location needs to be secured as soon as possible. David Reilly will contact Seaview Resort in Galloway Twp. and also contact the other districts to start the planning process.

Daniel Galletta and Joseph Lomax volunteered to serve on district planning committee for the 2016 NACD Northeast Regional meeting.

C. *Farmland Program (Board Action Required)*

A motion was made by Joseph Lomax and seconded by Robert Fenton to approve the following Conservation Plans;

Conservation Plans

- a. Hammonton, 34.7 acres – EQIP contract for drip in blueberries
- b. Buena Boro & Buena Vista Twp., 44.3 acres – EQIP contract for winter cover crop
- c. Winslow Twp. (Camden County), 10.7 acres – EQIP Organic Initiative contract for drip in blueberries

A motion was made by Daniel Galletta and seconded by Joseph Lomax to approve the following Cooperator Agreement;

Cooperator Agreement

a. Big Buck Farm, Winslow Twp. (Camden County) – 10.7 acres

D. Cape May County Agriculture Development Board

David Reilly distributed a copy of the statewide regulations where it states that every board shall consist of three non-voting members, one of which shall be a representative of the local soil conservation district. David Reilly currently serves as a non-voting member on the Atlantic County Agriculture Development Board.

A motion was made by Joseph Lomax and seconded by Robert Fenton to send a letter to Cape May County planning director Leslie Gimeno to appoint David Reilly to represent the District as a non-voting member on the Cape May County Agriculture Development Board.

CORRESPONDENCE

A. Joni L. Powell, Partnership for the Delaware Estuary, Inc.

Received letter from Joni L. Powell asking the District to donate to the Partnership for the Delaware Estuary. A motion was made by Joseph Lomax and seconded by Robert Fenton to contribute \$35.00.

B. Frank Minch, Exec. Sec., SSCC-Supervisor Nominating Committee

Received letter from Frank Minch thanking Donald Hamer for serving as chairman of the districts supervisor nominating committee.

OLD BUSINESS

A. Education

Glenn Ward reported that thank you letters have been sent out to all who donated to the Envirothon. A wrap up meeting should take place soon. No date has been set.

B. Update – New Jersey Conservation District Workgroups.

Daniel Galletta stated that he will be serving as co-chair of the Training Committee.

Joseph Lomax reported that work is finishing up on the policy and procedure manual. Draft copy will be sent out for review and comments before being submitted to State Committee.

C. Update – CIG Project

David Reilly reported on the following;

- Staff has completed site documentation visits for June. It was noted that more plant species have germinated this month.
- Reported on the progress at the different farm locations. Stated that sock on Buffalo Farms is also serving as a sediment barrier.
- Any supervisors wanting to visit socks in July should contact David to coordinate a date.

Daniel Galletta suggested including some pictures in next meeting packet.

D. *PMC Contribution Agreement-Seasonal Employees*

David Reilly stated that two part-time seasonal employees, Kristy Northrup and Gerald McManus, have been hired by the District to assist PMC as per agreement. Employees will work 28 hours per week through November 2015. A motion was made by Joseph Lomax and seconded by Robert Fenton to approve new hires.

E. *Ch. 251 Policy & Procedures Appendices*

David Reilly reported that staff reviewed policy and procedures appendices and had a few minor recommendations. After discussion, a motion was made by Joseph Lomax and seconded by Daniel Galletta to forward recommendations as discussed to Frank Minch, SSCC.

F. *National Fish and Wildlife Proposal*

David Reilly informed board that the District did not received NFWF grant. Rachel Dawson did forward a copy of reviewers' comments. Comments are open to discussion for next round of funds.

Larry Elsworth, Agriculture Program Director, spoke with David Reilly about the possibility of providing funding over a 5 year period. Grant will need to provide more collaboration with outside organizations.

Nicholas Saumweber updated the board and staff on RCPP program.

COMMENTS

A. *Staff*

Michael Kent

-Updated board on 251 projects.

-H&H data entry moving along. Staff will meet deadline.

B. *PMC*

Chris Miller

-Discussed PMC 50th Anniversary event. Would like to hold event September 11, 2015. Will send out "Save the Date" notices. Will meet with David Reilly and Joseph Lomax to discuss the details.

-Discussed 3rd party agreements and the changes that will take place.

C. *Supervisors*

Joseph Lomax

-Congratulated Richard Dovey and Daniel Galletta for their re-appointment to the District Board of Supervisors.

-Will be attending NACD Northeast Regional Meeting August 2-4, 2015 at the Canaan Valley Resort & Conference Center, Davis, WV.

-Commented on The Soil Health Champions Network. Its goal is to raise awareness of and increase the adoption of soil health systems by farmers and other landowners.

-The National Working Group released its report on Cover Crops and Soil Health. Full report can be found on NACD's website.

-Recommended using State Association Strategic Plan that was approved last year as a template for Districts Strategic Plan.

-Will be attending NACD Summer Board Meeting in July.

Daniel Galletta

-Annual meeting will be held in October at the Eco-Complex. Date to be announced.

-Poster folders now available.

-Renewed discussion on stormwater compliance required by DEP.

D. NRCS
Nicholas Saumweber
-Distributed NRCS Monthly Report for review and comments

E. Public
Opened meeting to public comment.
No comments from public.

ADJOURNMENT

Motion was made by Joseph Lomax and seconded by Robert Fenton to adjourn meeting at 9:28 A.M. The next meeting will be held July 22, 2015 at 8:00 AM at the District Office in Mays Landing, NJ.

Unless otherwise indicated, all actions were taken by unanimous vote of all members present.

Marie Rogowski,
Administrative Assistant