

Cape-Atlantic Conservation District Minutes

October 8, 2014

MEETING CALLED TO ORDER

Chairman, Richard Dovey called the meeting to order at 8:30 A.M. at the Rutgers Cooperative Extension office in Cape May Court House, NJ.

ROLL CALL & DETERMINATION OF QUORUM

Supervisors: Richard Dovey, Daniel Galletta, Joseph Lomax, Allen Carter, Jr. and Robert Fenton

Staff: David Reilly, Michael Kent, Glenn Ward and Marie Rogowski

NRCS: Nicholas Saumweber

Rutgers Coop. Ext.: Jenny Carleo

MINUTES

A motion was made by Allen Carter, Jr. and seconded by Joseph Lomax to approve minutes from the September 3, 2014 meeting.

FINANCES

A. Treasurer's Report-September 2014

After review of the September 2014 Treasurer's Report a motion was made by Joseph Lomax and seconded by Daniel Galletta to approve Treasurer's Report and Expenses in the amount of \$38,938.63.

After review of the Plant Material Center monthly reports for August and September 2014, a motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to approve reports.

After review of the Seed Drill monthly reports for August and September 2014, a motion was made by Allen Carter, Jr. and seconded by Daniel Galletta to approve reports.

NEW BUSINESS

A. Soil Erosion and Sediment Control Plans

1. September 2014 Certifications

A motion was made by Joseph Lomax and seconded by Allen Carter, Jr. approving all Plan Certifications listed on the September 2014 Application Report except for applications 389-14, 390-14 and 414-14.

Joseph Lomax stepped out of meeting so a motion could be made on recused application.

A motion was made by Daniel Galletta and seconded by Allen Carter, Jr. approving applications 389-14, 390-14 and 414-14 Joseph Lomax recused since plans were submitted by past or current clients.

B. Farmland Program (Board Action Required)

1. Conservation Plans

A motion was made by Daniel Galletta and seconded by Joseph Lomax to approve the following Conservation Plans;

- a. Lower Township, 6.8 acres
- b. Mullica Township, 13.25 acres
- c. Galloway Township, 9 acres

2. Conservation Agreement

A motion was made by Allen Carter, Jr. and seconded by Joseph Lomax to approve the following Conservation Agreement;

- a. Mark Calabria, Hammonton/Mullica, 20.37 acres

C. NJACD Supervisor Training

Supervisor training scheduled for October 20, 2014 in Trenton, NJ for all board members who wish to attend.

D. District Officers

District Secretary/Treasurer position vacant with the retirement of Arthur Brown. After discussion a motion was made by Joseph Lomax and seconded by Daniel Galletta to appoint Allen Carter, Jr. as District Secretary/Treasurer.

CORRESPONDENCE

A. Jack Sworaski, Chairman, SJRC&D

Thanked District for donation and assistance in Tour de Farms that was held September 6, 2014.

B. Dick Went, Secretary-Treasurer, NACD

Received notice for 2015 annual dues. A motion was made by Allen Carter, Jr. and seconded by Joseph Lomax to pay dues in the amount of \$775.00 for 2015.

OLD BUSINESS

A. Education

Glenn Ward reported on the following:

Attended the Cape May County 4-H Foundation monthly meeting on September 22nd where members voted to approve use of the fairgrounds for the 2015 Envirothon.

The District would like to offer eight (8) \$100.00 mini-grants to the first 8 schools in the District who register and participate in Envirothon. A motion was made by Allen Carter, Jr. and seconded by Joseph Lomax to offer eight \$100.00 grants.

Participated in the Boy Scouts Camporee, held at the Egg Harbor City Lake Park, on October 4. 30 Scouts were attempting to earn their Water and Conservation merit badge.

In conjunction with David Reilly, will be working on and creating a display to be used at the League of Municipalities annual conference to be held in November in Atlantic City. The District will be sharing the booth with the USDA NRCS Plant Material Center.

The fall newsletter is ready for distribution.

The District, in cooperation with New Jersey Association of Conservation Districts, sponsors an annual Poster Contest. Theme for 2015 poster contest is "Local Heroes-Your Hardworking Pollinators". A motion was made by Allen Carter, Jr. and seconded by Daniel Galletta to approve prizes totaling \$300.00 for poster contest. Prizes will consist of \$50.00 for first place and \$25.00 for second place in each age category.

B. Update – New Jersey Conservation District Workgroups.

David Reilly reported that the Training Subcommittee has not met recently and will meet later this year.

Joseph Lomax updated Robert Fenton on workgroups and reported that the Policy and Procedures Subcommittee are finalizing all work.

C. Update – CIG Project

-David Reilly reported that staff will conduct its last monthly inspections next week for 2014. Over the winter staff will work on organizing photos and data.

-Intern, Stephen Simonetti, has created documents to log and monitor data collected.

D. Memorandum of Agreement-US Fish & Wildlife

The Memorandum of Agreement (MOA) with US Fish & Wildlife for maintenance and handling of the Truax No-till drill was reviewed. After discussion regarding details of the MOA a motion was made by Joseph Lomax and seconded by Daniel Galletta to adopt a resolution to revoke the terms of the MOA and to discontinue the Cape Atlantic Soil Conservation District Manager role as Coordinator of the Team Habitat Program, and that the District at this time will continue to support the mission of SJRC&D and David Reilly shall continue to act on behalf of the District on the SJRC&D Council, Inc.

E. Annual Partnership Meeting

Meeting scheduled to be held Monday, November, 24, 2014 at Rutgers Eco-Complex, Columbus, NJ. A motion was made by Joseph Lomax and seconded by Allen Carter, Jr. to cover the cost of registration for all staff and board members who attend conference.

David Reilly reported that nominations for Priscilla Hayes, Outstanding District Supervisor and Bill Brash, Outstanding Professional Conservationist were forwarded to nominating committee.

NJACD is asking for items to be donated for silent auction. A motion was made by Joseph Lomax and seconded by Robert Fenton for District to donate gift basket valued up to \$200.00.

COMMENTS

A. Staff

David Reilly

- District website is complete and operational and in compliance with the State Soil Conservation Committee Bulletin. Thanked staff for all their hard work.
- Working with Glenn Ward and Chris Miller, PMC, on display for League of Municipalities scheduled for November 17-20, 2014.
- On September 29, 2014 did a Stockton College alumni presentation for undergraduates. This was an opportunity to promote the District's inter program.

Michael Kent

- Interview scheduled for next week with possible intern for spring semester.
- Meeting with John Shower on October 9, 2014 to look at two basins in Cape May County.
- Permit Extension Act looks like it will be extended until December 31, 2016.
- Updated Board on 251 activity.

Glenn Ward

- Envirothon Committee will meet later this month. Official date has not been set.

B. Supervisors

Joseph Lomax

- NACD met with EPA to discuss concerns on proposed Clean Water Act.
- NACD Financial Manual and Employee Manual near completion and will be distributed to Districts.
- Reviewed District audits with Frank Minch and Charlie Buscaglia.
- Suggested it was time for District to look at strategic plan.

Daniel Galletta

- 2nd V.P. Nominee for New Jersey Association of Conservation Districts.
- Concerned about the permit extension act and the effect it will have on the District.
- Would like to review District regulations to get better understanding on how we can help District expand.

Allen Carter, Jr.

- Reported that blueberry farmers had a very good crop this year.
- New Jersey Farm Bureau will meet November 17-18, 2014.

- Farmland open space act will be on November ballot.
- NJ Department of Agriculture accepting nominations for Young Farm & Ranchers Award.

Robert Fenton

Thanked board and is looking forward to working with everyone.

C. NRCS

Nicholas Saumweber

- Distributed Cape Atlantic Conservation District NRCS Report for review and comments.
- Commented on 2015 EQIP and AMA application received for Cape May and Atlantic Counties.
- 2014 monitoring of all Atlantic and Cape May County easements complete.
- EQIP 2014 cut-off schedule for October 17, 2014.
- Cover crop workshops scheduled for October 29-30, 2014 in Holtwood, PA and November 14, 2014 at Big Flats PMC in Corning, NY.

D. Rutgers

Jenny Carleo

- Distributed County Agricultural Agent's Report for October 2014 for review and comments.
- Distributed flyer for Annie's Project Livestock Conference schedule for October 14 & 21, 2014.
- Distributed flyer for Retail Marketing Conference for Farm Women scheduled for October 15, 2014.

E. Public

Opened meeting to public comment.
No comments from public.

ADJOURNMENT

Motion was made by Allen Carter, Jr. and seconded by Joseph Lomax to adjourn meeting at 10:40 A.M. The next meeting will be held November 5 2014, 8:00 AM at the District Office in Mays Landing, NJ.

Unless otherwise indicated, all actions were taken by unanimous vote of all members present.

Marie Rogowski,
Administrative Assistant