



CAPE ATLANTIC
CONSERVATION DISTRICT

6260 Old Harding Highway
Mays Landing, New Jersey 08330
Phone (609) 625-3144 Fax (609) 625-7360
www.capeatlantic.org

APPLICATION REQUIREMENTS FOR SINGLE FAMILY, MULTI FAMILY, LAND GRADING OR DEMOLITION ACTIVITIES LESS THAN 1 ACRE.

- Submit a completed Application for Soil Erosion and Sediment Control Plan Certification.
Note: Plans prepared by information must match with the plans being submitted.
- Submit a completed Ownership Disclosure Affidavit form.
Note: Only needed if the owner listed on the application form is a corporation, partnership, or organization.
- Submit a completed “Minimum Soil Erosion and Sediment Control Requirements during Construction” form.
Note: Plans prepared by information must match with the plans being submitted.
- Submit one (1) signed and sealed copy of the site plan/plot plan with footprint of new proposed structure, proposed elevations for finished grade on the lot and proposed first floor elevations and any other land use (i.e., driveway, swimming pool, detached structures etc.).
Note: Plans may also need to include soil de-compaction requirements. These provisions have been included within Chapters 8 (Topsoil) and 19 (Land Grading) of The Standards for Soil Erosion and Sediment Control in New Jersey.
- Submit “Property Owner Authorization Form” if someone other than owner listed on application form is signing on behalf of the owner.
- Demolition/Land Grading Only: Submit a copy of a survey, municipal tax map or google map with the project location delineated on the map. Write “Structure to be demolished” on map. Include all property information (block, lot, and street address). Sign and date map.
Note: If applicable, include soil de-compaction requirements. These provisions have been included within Chapters 8 (Topsoil) and 19 (Land Grading) of The Standards for Soil Erosion and Sediment Control in New Jersey.
- Appropriate Fee

All forms and copy of District Fee Scheduled can be found on the
Districts website www.capeatlantic.org

To ensure a quick processing time, please make sure all forms are completed in full, signed and dated and that site plans are signed and sealed (NO photocopies permitted, unless demo/land grading only).